

SECRET

9 NOV 1970

MEMORANDUM FOR: Acting Deputy Director for Support

SUBJECT : Office of Personnel Report - Week Ending 6 November 1970

1. Retirement Information Seminar: The fifth Retirement Information Seminar was brought to a close on 4 November. The average attendance at each session of the Seminar was 383, including an average of 33 spouses. A total of 524 (full capacity) individuals had committed themselves to attend, including 105 spouses who had been "signed up."

2. Social Security Matters: At the request of the Office of General Counsel, the Deputy Chief, Contract Personnel Division and representatives from Central Cover Staff and the Office of General Counsel met with our

yielded no new solutions. Subsequent discussions are planned with other Social Security officials.

3. Blood Donors: 186 donations were accepted on Blood Donor Day, 3 November.

4. Christmas Sales: Christmas candy, cookies, fruit cakes, and cards will go on sale today Monday, 9 November.

5. Letter of Appreciation from the Air Force: Attached is a letter of appreciation from the Director of Personnel at Bolling Air Force Base concerning the presentation that professional recruiter [REDACTED] gave on 23 October to their Project Transition separatees. Project Transition was established a few years ago by former Secretary of Defense McNamara who was concerned with the problems that separating servicemen had in converting to civilian status. This Program gives potential employers and others an opportunity to assist these servicemen in their transition as well as being a source of recruitment possibilities for them; for instance, in speaking to enlisted men, we may come up with communicators and clerks. More important, perhaps, is the enhancement of the Agency's image that results when one of our people gives an outstanding presentation.

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/s/ Robert S. Wattles

Robert S. Wattles
Director of Personnel

Att

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OD/Pers [REDACTED] :djp (9 Nov 70)